

**MINUTES OF THE (Transport, Economy, Housing) GROUP MEETING**  
**Monday 20 July 2015 7-8.30 Café 140**

**Present:** Jane O’Leary, Chris Dubois, Lynda MacDermott, Diane MacKay (DMK)  
Richard Graham, Guy Sansom, David Mann (DM), Deena Goff

**Apologies:**

**Item 1:**

Conflict of interest: None

**Item 4:** Previous actions

1. 55 Glebeland’s pupils completed the questionnaire for year 10 pupils
2. CD has completed more exit interviews with firms leaving Hewitt’s Industrial Estate and will issue a report soon
3. Survey 3 meeting was held on 25 June. DG has since produced some transport questions
4. Cranleigh Carnival – successful meet the public
5. Civic Society meeting

**ACTIONS:**

1. LM & DMK to analyse young people’s questionnaires at the school and DMK & JO to hold BBQ and run the survey at Youth Café on 26 August- *Help needed from all*
2. CD to report on the exit interview of businesses from Hewitt’s
3. ALL to think about Survey 3, which will progress slowly alongside other actions. Apart from the Economy and Transport questions already envisaged, members need to develop questions to establish exactly what Cranleigh people mean by the phrase “village feel” (which is what has been identified as the best thing about the place)  
DG & DM to liaise over the transport questions  
LM to contact Local Housing associations & Council Tenants for their views on housing need
4. LM to ask PS to distribute the photo of the three boards filled with comments at Cranleigh Carnival - at present the photo we have only contains one board’s comments and also to ask PS to forward any updated versions of the Vision and Objectives to all members of the CNP group, even if not on the Strategy Group
5. CD to distribute his report on the Civic Society meeting

**Item 3:** Site Assessments -

The group spent a considerable time looking at the map of Cranleigh discussing how to move forward on identifying possible housing and business/employment land sites.

**ACTIONS**

JO & DMK to distribute call for sites letter (already prepared) asap to find the maximum amount of possible building land, to give the best alternatives. DM to aid in choice of recipients.

Jo to ask Navigus to start as soon as possible on assessment for suitability of the present 55 identified sites so that CNP members can assess the assessments and suggest further alternatives

RG, DG, DM, CD to constitute a sub-group to begin to write policies based on the evidence we have gathered so far- to be a working document which can be updated as we work on survey 3 etc

**Item 4&5:** What methods of publicising the work of the CNP group in an ongoing way should we use?

Members noted all the methods in the Cookbook and felt a video could be helpful

**ACTIONS:**

Jo to contact our PR company with a view to progressing this.

**Item 6:** Reading all the information coming our way

Many of the documents received latterly are similar in content.

**ACTIONS:**

The POLICY WRITING SUBGROUP will share out & read those documents appertaining to specific NPs

ALL will read & digest the Guide to writing planning policies by September

**Item 6: Questions for SG**

None

**Item 7: AOB**

With the amalgamation & simplification of the groups, renewed emphasis will be placed on including everyone in the email distribution of document versions etc.

**ACTION**

LM to draw up the beginnings of a contact database to be shared across the groups and members are asked to create distribution lists where possible so that some individuals don't miss certain documents.

**DONM**

**Monday 10 August** Venue TBC asap

**Thursday 3 September** 11 am 63 Horsham Rd

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